



**Washington State
Department of Transportation**
Douglas B. MacDonald
Secretary of Transportation

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Dear Contractor:

The Washington State Department of Transportation (WSDOT) has implemented a new Contract Monitoring and Tracking System (CMATS). In addition to providing a state-of-the-art data repository, the new system has enhanced WSDOT's compliance with federal regulations (49 CFR Part 26) as they relate to data collection and reporting requirements on projects partially or fully funded with federal monies.

As part of the federal regulations, prime contractors are required to report, all subcontractor activity for their active contracts on a monthly basis. In an effort to provide our contractors with a tool to submit the required data, CMATS includes a web-based module (BizWeb®) that provides an easy, automated process for contract data submissions to be made directly to WSDOT via the Internet. The application is provided to approved contractors and consultants at "no charge" and requires no special equipment or software, just your own web-enabled PC.

Training sessions for the new application will be provided by WSDOT beginning in August 2006. To view the schedule, please go to the following URL:
<http://www.biplus.com/info/cmats.html> and click on the hyperlink for 'Training Schedule'. All contractors are strongly encouraged to attend one of the scheduled sessions. Registration instructions are available at <http://www.biplus.com/info/cmats.html> or by contacting Fatema Aboutalep, DMWBE Assistant at (360) 705-7092 or via email to aboutaf@wsdot.wa.gov.

Local recipients of federal transportation assistance through WSDOT will also be able to take advantage of CMATS. Training for these agencies will also be provided by WSDOT beginning in August 2006.

Should you have any questions or require further explanation, please contact Fatema Aboutalep at (360) 705-7092.

Sincerely,

Douglas MacDonald
Secretary of Transportation